Terms of Reference for Consultant ☑/PSA ☑

Minimum number of years of relevant experience required:  1yr ☑  5yrs ☑  12+ yrs ☑

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**Job Title:** International Consultant, Community-Based Wildlife Management in Central Africa  
**Division/Department:** FAO Sub-regional Office for Central Africa (SFC), Libreville, Gabon  
**Programme/Project Number:** GCP/RAF/455/GEF “Sustainable Management of Wildlife and Bushmeat sector in Central Africa”  
**Location:** Libreville, Gabon with travels to the projects’ pilot sites in Congo, Gabon, CAR and DRC  
**Expected Start Date of Assignment:** 1st October 2016  
**Duration:** 10 months (with a break in April 2017)  
**Reports to:** Name: Jean-Claude Nguinguiri  
**Title:** Forestry Officer, SFC

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**GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED**

Under the general supervision of the Sub-Regional Coordinator (SFC), and with direct technical guidance from the Forestry Officer (SFC), the consultant will be responsible for project management and reporting and will also have the primary responsibility for all technical aspects of the project with an emphasis on the need to document best-practices and lessons learned from the pilot sites. The specific tasks are as follows:

- Plan, coordinate and supervise the implementation of all project components, outputs and activities; prepare the project’s work plan and budget for 2017;
- Provide guidance to and supervise project staff, ensuring overall coordination of activities; ensure timely scheduling of project inputs; and be responsible for their performance evaluation;
- Design and develop, in collaboration with CIRAD, community based approaches for sustainable hunting of wildlife for the pilot sites.
- Take the lead in developing, in collaboration with CIFOR and CIRAD, a toolbox on the community-based wildlife management, including tools for sustainable hunting of wildlife in Central Africa;
- Take the lead in documenting, in collaboration with CIFOR and CIRAD, appropriate models and approaches for community-based wildlife management in Central Africa, including best-practices and lessons learned from the project pilot sites;
- Coordinate the organization of the sub regional workshop on community-based approaches to sustainable management of wildlife;
- Act as Secretary to the Project Steering Committee (PSC) in collaboration with the PSC chairperson; coordinate the organization of PSC meetings;
- Coordinate, in collaboration with OED, the preparation of the independent terminal assessment of the project;
- Prepare the project progress reports, the project implementation review and terminal report; ensure technical accuracy of reports;
- Perform other related duties as required.

**KEY PERFORMANCE INDICATORS**

**Expected Outputs:**

1. Report on the launching of the Community-based process to sustainable hunting of wildlife in the project pilot site
2. Project’s work plan and budget for 2017
3. Toolbox on community-based approaches to sustainable management/hunting of wildlife in Central Africa
4. Book on appropriate models and approaches for community-based wildlife management

**Required Completion Date:**

30 October 2016  
15 December 2016  
30 March 2017  
30 May 2017
5. Project progress report (July to December 2016)  
6. Project progress report (January to June 2017)  
7. Project implementation review (July 2016 – June 2017)  
8. Project terminal report  
9. Report of the Project Steering Committee meeting

**REQUIRED COMPETENCIES**

**Education:**
- Advanced university degree in natural resource management or related field with relevance to community-based wildlife management.

**Experience:**
- At least 5 years of relevant experience in community-based approaches to wildlife and natural resources, including experience in Africa
- Relevant experience in preparing technical and financial reports for donors
- Experience in technical, financial and administrative management of natural resources managements projects in Africa

**Technical competencies:**
- Proven capacity as a team leader
- Familiarity with the policies, procedures and work of the FAO and GEF
- Good communicator with a wide range of relevant contacts

**Language:**
- Excellent oral and written French and a very good command of English

**HOW TO APPLY**

Interested applicants are required to create an online Personal Profile form (PPF) in iRecruitment. To create the PPF, please follow the instructions available at: [http://www.fao.org/employment/irecruitment-access/en/](http://www.fao.org/employment/irecruitment-access/en/)

The PPF along with a Curriculum Vitae and a cover letter should be sent via email to: FAOSFC-vacancies@fao.org

Please write as a subject: International Consultant, Community-Based Wildlife Management in Central Africa

Deadline for applications: 09 September 2016

Applications received after the closing date will not be given consideration. Only short listed candidates will be contacted.