



Production of two simplified operational guides on FSC certification for civil society organizations (CSOs) and village committees in Gabon

The World Wildlife Fund (WWF) Gabon Country Office is looking for a **consultant for the design and production of two guides for civil society organizations (CSOs) and village committees on FSC certification in Gabon.**

The main objective is to produce two simplified operational guides on FSC certification for CSOs and gabonese village committees to advocate for the implementation of voluntary environmental and social commitments made by companies.

The specific objectives are:

Guide for CSOs

- Jointly list with WWF, the COSC-RSE Gabon and FSC Basin of Congo the criteria and indicators relevant to CSOs' monitoring of companies' environmental and social commitments;
- Build and shape the model of the FSC guide for printing according to the following elements: vision/goals, principles, criteria/indicators/auditors.

A guide for village committees

- Jointly list with WWF, the COSC-RSE Gabon and FSC Congo Basin platform, the criteria and indicators relevant to the monitoring by village committees of the environmental and social commitments of companies.
- Propose for validation, a graphic charter and a lexicon including in illustrated format adapted to the understanding of local communities;
- Build and shape the model of the FSC guide for printing according to the following elements: vision/goals, principles, criteria/indicators/auditors.

1. The consultant's duties

The consultant will have to:

- Conduct a critical analysis of the impact of the 2011 FSC Guide to learn from this new version.
- Consult and analyze the national FSC standard and Gabonese regulations (existing data);
- Identify in consultation with WWF, the COSC-RSE Gabon and FSC Congo Basin platform, the relevant criteria and indicators for monitoring by CSOs and village committees of environmental and social commitments of companies;



together possible.

- Ensure interconnection and complementarity between recommendations made to CSOs and recommendations made to village committees
- Develop FSC certification guides for CSOs and village committees in Gabon to monitor the implementation of CSFs;
- Submit draft guides and the interim report presenting all the expected results of the study;
- Co-host (with WWF) a half-day technical meeting of guide reviews with the following key stakeholders: WWF, members of the COSC-RSE Gabon platform, Gabon's FSC Standard Development Group (GEN) and CONGO's FSC Basin;
- Submit the final report and finalized guides after the technical replay meeting

2. Methodology

The mission will have to be carried out in a participatory approach and conducted in an interactive spirit. Indeed, all key players will be consulted:

- Coalition of national CSOs for the implementation of environmental and social commitments of companies in Gabon, COSC-RSE Gabon;
- FSC Congo Basin.
- WWF;
- Private: Precious WOODS, Rougier or CBG;

The consultant will propose in its offer a detailed and sufficiently explicit methodology to achieve the objectives and produce the expected results.

3. Expected Results

The consultant is committed to providing WWF with an interim report and a final report in French with an executive summary in English stating:

- The objectives of its mission;
- Applied working methodology;
- Obtain results;
- for the final report) A resume of discussions of these results that will occur during restitution workshop;
- Relevant recommendations to achieve project results;
- Two guides in Word format and editable PDF format.

4. Study duration

The expected duration of this service delivery mission is forty-five (45) calendar days from the time the contract is signed. The timing and distribution of activities will be left to the consultant's initiative, after validation by the steering committee.

5. Qualifications, skills, knowledge and experience required

The Consultant should have the following profile:



together possible.

- The working languages are English (summary of the analysis) and French;
- BAC Graduate University Education - At least 3 in Law, Sociology, Natural Resources Management or Graphic Communication/Design;
- An excellent knowledge of the legal and regulatory framework for Gabon;
- An excellent knowledge of the Gabonese context;
- Significant experience in relation to FSC;
- Strong capacity to develop visual media for community and mock-up communication;
- Excellent synthesis capability.

6. Confidentiality clause

The consultant cannot use or disclose information received from WWF or other sources obtained as part of this mission without prior written authorization from WWF.

7. Composition and submission of the file

- A technical offer explaining the understanding of the mission and the methodological approach proposed by the consultant;
- A chronogram of the mission's progress;
- Examples of graphic achievements or editorial production
- A detailed Curriculum Vitae (CV);
- A reasonable and attractive detailed financial offer, mentioning the unit prices and quantities on offer.

Complete application files with the words "**Production of two simplified operational guides on FSC**» must be **submitted by September 19, 2020** at:

WWF Regional Office for Africa,

Gabon Country Office

1st Arr., Battery Quarter IV, Facing the Big Bouquet Convention School 1

Deadlock Eugene AMOGHO (1.127.S).

Bp. 9144 Libreville – Gabon Tel: (241)011 73 00 28

Or to the email address: **wwfgab@wwfgab.org with copy to endong@wwfgab.org**