



together possible.

## The World Wide Fund for Nature (WWF) Cameroon seeks for a Planning, Monitoring, Evaluation & Learning (PMEL) Intern

**Want to make a positive difference to the future of people and our one shared home, the Earth? Working with WWF could be the opportunity of a lifetime:**

All around the world, people are waking up to the deepening crisis of nature loss. A growing realization that nature is our life-support system. And that nobody will be spared from the impacts of its loss. Here at WWF, we are helping to tackle this enormous global challenge. Our people come from hugely diverse backgrounds and with a variety of expertise, ranging from HR and finance to advocacy and conservation science. We welcome applications from anyone who believes they can help us create a better future for people and wildlife.

### **What we do:**

We are an independent conservation organization, striving to sustain the natural world for the benefit of people and wildlife. From individuals and communities to businesses and government, we are part of a growing coalition calling on world leaders to set nature on the path to recovery by 2030. Together, we seek to protect and restore natural habitats, stop the mass extinction of wildlife, and make the way we produce and consume sustainably. WWF Network has moved to the development and implementation of nine (09) Practices with Global Goals to be achieved.

For our Country Programme Office in Cameroon, we are looking for a dynamic and committed **Planning, Monitoring, Evaluation & Learning (PMEL)**.

**Reports to:** Monitoring and Evaluation (M&E) Advisor, WWF CCPO

**Location:** Yaoundé

**Duration:** Seven (07) months

### **Major Functions:**

Under the direct supervision of the **Monitoring and Evaluation (M&E) Advisor**, the **Planning, Monitoring, Evaluation & Learning (PMEL) Intern** will contribute to the development of and enhancing tools, techniques, guidelines and training materials for programme development, monitoring, evaluation, reporting and learning to advance results-based programming.

### **Major Duties and Responsibilities:**

- Contribute to providing substantive input and facilitate the development of high-quality results-based consolidated PMEL systems for CCPO and its projects;



together possible.

- Contribute to undertaking analytical and evaluative functions in facilitating intra-projects coordination of reporting and monitoring format, including developing unified reporting formats and frequency of reporting and distribution timelines (tracking and trends in overall programme PMEL performance);
- Contribute to identifying and providing Terms of Reference for internal and external evaluators to carry out technical and professionally-specific evaluations as required by international standards of probity and good practice;
- Contribute to field projects assistance to local communities in identifying and prioritizing livelihood strategies as well as elaborate and implement criteria/protocol for monitoring and evaluating effective community and institutional involvement in integrated conservation and development activities in project sites in alignment to expectations of results of the WWF global PMEL system;
- Contribute to reviewing the quality of existing social and economic data in the project area, the methods of collecting it and the degree to which it will provide good baseline statistics for impact evaluation;
- Contribute to developing a plan for project-related capacity-building on PMEL and reporting, organize and undertake training with stakeholders, including primary stakeholders, in PMEL skills, including participatory aspects;
- Contribute to carrying out monitoring visits and consultation/s on the review of progress on a sixth monthly periodic basis as well as to provide guidance to ensure PMEL plans are consistent with the WWF guidelines and policies;
- Contribute to assisting with the development and/or reformulation of project proposals of existing projects;
- In collaboration with the M&E Advisor, review, produce and disseminate technical documents for WWF-CCPO and its projects.

### **Profile:**

#### **Required Qualifications:**

- Minimum of Bachelor's Degree (BsC) in Social Sciences or development or conservation related subject, or equivalent standard of education.

#### **Required Skills and Competencies:**

- Strong analytical skills including analysis of both quantitative and qualitative data;
- Conscientious, with an excellent sense of judgment;
- Excellent communication and team-building qualities;
- Regional and cultural knowledge and sensitivity;
- Ability to thrive in a fast-paced, multi-tasking environment;



together possible.

- Demonstrated strong understanding of cultural and social environment in the region, and be able to live and work successfully in those environments;
- Willingness and ability to work effectively with a wide variety of people;
- Ability to work as part of a team and coordinate with other project personnel;
- Computer literate and strong organizational skills.

#### **Values & Behaviors:**

- Aligns and identifies with the core values of the government of Cameroon and the WWF organization: Courage, Integrity, Respect and Collaboration;
- Demonstrating behaviors: Strive for impact, listen deeply, collaborate openly and innovate fearlessly;
- Acts with highest integrity, accountability, and transparency.

#### **Working Relationships:**

##### **Internal:**

In collaboration with the M&E Advisor, work with all project/programme managers and other technical staffs on project development, PMEL and socio-economic related issues.

##### **External:**

In collaboration with the M&E Advisor, work with all programme partners (local communities, local NGOs, Government – MINFOF, private sector, international NGOs etc.) on data collection and provision and analysis as well as on development and conservation related issues.

This job description covers the main tasks and conveys the spirit of the sort of tasks that are anticipated proactively from staff. Other tasks may be assigned as necessary according to organizational needs.

#### **How to apply:**

Apply through the Link: [https://cameroon.panda.org/apply\\_to\\_a\\_job/apply\\_to\\_a\\_job/](https://cameroon.panda.org/apply_to_a_job/apply_to_a_job/)

**Deadline for receipt of applications: 29<sup>th</sup> June 2023.**

Thank you in advance for your interest in this position. Please note that only candidates under serious consideration will be contacted for follow up.

***WWF is an equal opportunity employer and committed to having a diverse workforce.***